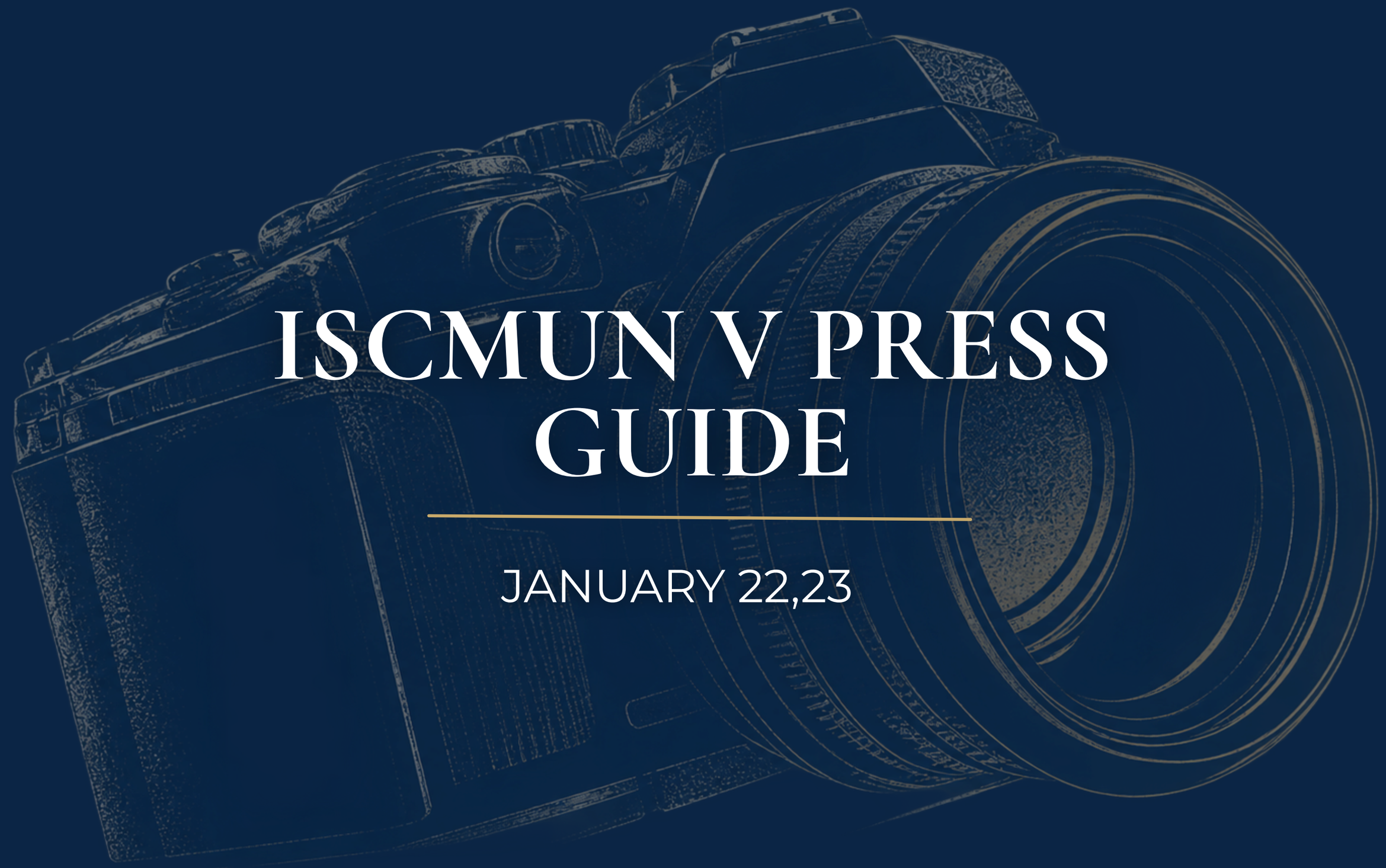


ISCMUN V PRESS GUIDE

JANUARY 22,23

V

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Introduction & Purpose

Welcome to the **ISCMUN V Press team!** Your role is to capture the conference's key moments and showcase its official story through photography, videography, and writing. Please read this guide throughly to understand our mandatory policies, ethical standards, and daily workflows. As **Head of Press,** We expect every team member to show discipline, excellence, and creativity from the opening gavel to the final adjournment.

Head of Press: **Aya Alsayed & Noor Alabbasi**

Press Team **Dress Code**

We welcome you all to **ISCMUN,** where professionalism and diplomacy come together. As a part of the press team, it's important to follow the conference dress code to maintain a professional and appropriate appearance and avoid any issues with the admin staff.

The **ISCMUN** dress code focuses on business formal clothing that looks both polished and professional. If the dress code is not followed on the first day, an official warning will be given, and a clip is expected to be worn on the second day.

Female Dress Code

- Skirts or dresses must be 2 centimeters below the knees.
- Sleeves must cover the upper arm halfway.
- Sheer or sleeveless tops are prohibited.
- Bright or neon clothing is not allowed.
- Sneakers are not allowed, and heels exceeding 7 centimeters are strictly prohibited.

Male Dress Code

- Turtlenecks are prohibited
- Neon or bright clothing is not allowed
- Sneakers are prohibited
- Suits and ties must be worn at all times
- A blazer or suit jacket is compulsory

Additional Press Dress Code: Press members are encouraged to wear comfortable, formal shoes since they will be moving around frequently during the conference. However, sports shoes are not permitted.

The Role of a **Press Member**

The press team at the Model United Nations conference, organized by the **International School of Choueifat – Manama,** plays an important role in capturing the event:

- Documents speeches, interactions, and memorable moments through photography and videography.
- Uses creative and editing skills to create engaging content.
- Produces the closing ceremony video by highlighting participants' enthusiasm, energy, and achievements.
- Helps preserve the ISCMUN experience and create lasting memories for attendees.

What Makes a Great Press Member

To excel as a press member and improve your chances of receiving an award, focus on developing these key skills:

- **Time management and organization:** Complete tasks on time while maintaining high-quality work.
- **Communication:** Stay in contact with team leaders and other press members to support teamwork and avoid misunderstandings.
- **Photography:** Understand composition, lighting, angles, and timing to capture memorable moments and emotions.
- **Editing:** Use photo and video editing tools effectively to select the best shots and create polished, engaging content.
- **Attention to detail:** Make sure your work reflects the energy and spirit of the conference.

Categories:

Photo

- Capture high-quality images throughout the event.
- Cover key moments, speakers, activities, and the overall atmosphere.
- Provide photos for documentation and social media content.

Video

1. Closing Video
   - Create the official event recap video
   - Highlight the best moments and overall story of the event.
   - Prepare content for the closing ceremony and future promotions..
2. TikTok/Reels
   - Produce short, engaging, and trendy videos.
   - Highlight behind-the-scenes moments and quick event updates.
   - Create content designed to increase social media engagement.

Rules & *Coverage Guidelines*

Rules:

· All press members are required to bring a camera to the conference.

· Members must follow their assigned schedules and complete their coverage duties on time.

· Failing to follow the schedule or missing important photos and videos may result in consequences from the admin team.

· Only two press members are allowed inside each council at a time to avoid disruption.

· When the council is in session, press members should keep noise to a minimum to avoid disturbing the delegates

Coverage Guidelines:

· Press members should capture the important moments happening in their assigned councils.

· This includes opening speeches, debates, discussions, activities, and other significant moments.

· Photos and videos should be taken both during council sessions and during breaks or other activities outside the sessions.

Warning System

Press members are expected to follow all conference rules to avoid disciplinary action. The warning system works as follows:

- **Clip:** A press member who receives a clip will no longer be eligible for awards
- **Verbal Warnings:** Receiving two verbal warnings will lead to an official warning.
- **Official Warnings:** Three official warnings will result in a clip.

Press members may receive warnings for:

- Distracting delegates or disrupting council sessions.
- Not taking their responsibilities seriously.
- Disrespectful behavior, arguments, or fights.
- Not following the conference dress code.

Summary:

In conclusion, the **ISCMUN V** Press Team is responsible for capturing the conference through photography, videos, and social media content. Members must follow their schedules, bring the necessary equipment, respect delegates by keeping noise low, and submit their work on time. They are also expected to follow the dress code and conference rules, as failure to do so may result in warnings, clips, or loss of award eligibility.

Message from the *Heads of Press*

Congratulations on joining the **ISCMUN V** Press Team! We're excited to have you with us and look forward to seeing your creativity, teamwork, and dedication throughout the conference. Let's work together to capture its best moments and make **ISCMUN V** unforgettable.

Best of luck,
The ISCMUN V Heads of Press

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THANK YOU FOR YOUR TIME AND PATIENCE!